

4.4 Maintenance of Campus Infrastructure

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has a separate Building Maintenance Committee. This committee monitors the maintenance of infrastructure and facilities. A periodic assessment is done for maintenance requirement. Depending upon the issues, and its urgency of the work, the committee take their decision. A separate budget is allotted for this work. In addition to this, regular maintenance issues are communicated by staff, students, etc. and is attended to accordingly. The committee takes a quarterly review of all the maintenance work. It further included the functions like-

- A proper upkeep and maintenance of the buildings and maintenance of the surroundings, including parking area
- Carrying out minor repairs of furniture, electrical and sanitary fittings
- Maintenance of the roads, water tanks, garden and other services in the compound
- Ensuring safety and security

Equipment and Computer Maintenance Committee

The Institute has a dedicated in-house technical staff to carry out the maintenance and ensure working condition of the equipment and computer facilities of the institution. Every lab has a lab attendant who looks after the computers in the respective computer lab. All other electrical and electronic equipment are maintained by the technical staff with the help of the dedicated Estate office employees.

Housekeeping Activities

The Institute has a supervised housekeeping activity that ensures the cleaning activities throughout the day besides the planned hourly work. Institute has dedicated housekeeping staff for each floor, department and administration officials, etc. to ensure cleanliness and related work.