

IQAC Meeting

Date: 20/06/2018

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting is scheduled to discuss the following Agenda.

Agenda

1. To discuss the Institutional Academic Planning of MBA and MCA department's Semester - I of Academic Year 2018-2019.
2. To discuss the evaluation parameters for Concurrent Evaluation for individual courses offered during the semester to students of MBA and MCA across all divisions.
3. To plan the co-curricular, extra-curricular and extension activities.
4. To take review of NAAC preparedness
5. Submission of proposal to get financial grants from various governmental and non-governmental agencies
6. Any important issue brought to the notice of chair.

Venue : IQAC Room

Date : 27/06/2018

Time : 10:00 a.m.

All members are required to attend the meeting.

Prof. S. K. Sharma
Member Co-ordinator,
IQAC, SIOM

Members of IQAC Cell

Sr. No.	Name of the Member	Affiliation	Designation
1.	Dr. Parag Kalkar	Director	
2.	Dr. A. V. Deshpande	Campus Director	Member
3.	Prof. G. K. Shahani	Director (Projects) STES	Member
4.	Mr. M. G. Bhat	Management Representatives	Member
5.	Mr. S. B. Pharkute	Management Representatives	Member
6.	Dr. Chandrani Singh	Professor & HoD - MCA	Member
7.	Dr. Devidas Golhar	Professor & HoD - MBA	Member
8.	Dr. Manisha Kumbhar	Professor – MCA	Member
9.	Dr. Milind Godase	Professor – MCA	Member
10.	Dr. Shubhangee Ramaswamy	Professor – MBA	Member
11.	Prof. Uday Naik	Director – Training & Placement	Member
12.	Mrs. Rupali Warokar	Registrar & Admin Representative	Member
13.	Mr. Sangram Kadam	VP, KPIT & Alumni Representative	Member
14.	Ms. Kanchan Pitalwar	Student Representative	Member
15.	Mrs. Pratibha Shirode	Parent Representative	Member
16.	Mr. Umesh Deshpande	VP, Production, Mercedes Benz (I) Ltd.	Member
17.	Mr. Suhas Patil	Program Architect, TCS	Member
18.	Prof. S. K. Sharma	Associate Professor	Member Co-ordinator

Minutes of the Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was convened on 27/06/2018 in the IQAC Room at SIOM, 10:00 a.m. onwards.

The following Members were present for the meeting.

1. Dr. Parag Kalkar
2. Dr. A. V. Deshpande
3. Prof. G. K. Shahani
4. Dr. Chandrani Singh
5. Dr. Devidas Golhar
6. Dr. Manisha Kumbhar
7. Dr. Milind Godase
8. Dr. Shubhangee Ramaswamy
9. Prof. Uday Naik
10. Mrs. Rupali Warokar
11. Mr. Sangram Kadam
12. Ms. Kanchan Pitalwar
13. Mrs. Pratibha Shirode
14. Mr. Suhas Patil
15. Prof. S. K. Sharma

The meeting started with a welcome note by Prof. S. K Sharma (Member - Co-ordinator). With due permission of Dr. Parag Kalkar (Chairman), Prof. S. K Sharma tabled the Agenda to be discussed in the meeting. The following are the details of the discussion:

1. To discuss the Institutional Academic Planning of MBA and MCA Department's Semester - I of Academic Year 2018-2019.

Dr. Parag Kalkar (Chairman) asked Dr. Chandrani Singh (HoD - MCA) and Dr. Devidas Golhar (HoD- MBA) to brief about the academic planning of their respective Departments. Dr. Chandrani Singh (HoD - MCA) and Dr. Devidas Golhar (HoD - MBA) tabled the draft Academic Planning of MBA and MCA department for Semester-I (Academic Year 2018-2019). The draft of the proposed academic planning was provided to the Members so that they can provide their meaningful suggestions and objections.

- The Academic term for MBA and MCA programme will commence from 01/07/2018 and the term end for classroom teaching would be on 31/10/2018.
- The Induction Programme for MCA will be conducted on 7th and 8th Aug -2018
- The Induction Programme for MBA's Silver Jubilee Batch (2018-2020) will be conducted from 8th Aug -10th Aug 2018.
- The internal evaluation for Summer Internship Program (SIP) Project Report would be done in three phases so that students are ready for their final University Viva-voce.
- The academic calendar will be prepared and uploaded on to the Institute's website and a copy of same will be on display in each classroom.

Resolution: The proposed Academic Planning of MBA (Semester – I & III) and MCA (Semester I, III& V) programme for (A.Y 2018-19) is approved.

Proposed by: Dr. Milind Godase

Seconded by: Dr. Shubhangee Ramaswamy

All members present in the meeting unanimously agreed for the same.

2. To discuss the evaluation parameters of Concurrent Evaluation for individual courses offered during the semester to students of MBA and MCA across all divisions.

It was decided to have uniformity in Concurrent Evaluation Parameters for individual courses offered during the Semester-I to students of MBA and MCA across all divisions. The faculty members allotted to teach an individual course should assemble and conduct a meeting at convenient time on or before 12th July 2018 to discuss and finalise the Concurrent Evaluation Parameters. The student representatives from MBA and MCA should be called mandatorily for the meeting.

The finalised concurrent evaluation parameters should be displayed on the class notice board.

Resolution: There will be uniformity in Concurrent Evaluation Parameters for individual courses offered during the semester to students of MBA and MCA.

Proposed by: Dr. Parag Kalkar

Seconded by: Dr. Chandrani Singh

All members present in the meeting unanimously agreed for the same.

3. To plan the co-curricular, extra-curricular and extension activities.

After deliberations by the members the following activities were decided to be conducted during the semester. The following activities are decided:

- ✓ Blood Donation Camp (with Sinhgad Students Council)
- ✓ Academic and professional skills development workshops
- ✓ Stree Shakti (Women empowerment program) to be celebrated during Navratri festival.
- ✓ Dandiya Night
- ✓ Digital Marketing& Sig Sigma Certification Coursefor MBA students.
- ✓ Innovating India Conclave-EADR Competition for MBA students.
- ✓ Mahatma Gandhi Jayanti
- ✓ IoT Workshop for MCA students
- ✓ FDP on MCA I year Syllabus Orientation
- ✓ National Level Competition and workshop in association with IIT Mumbai
- ✓ Business Plan Competition (Team Mentor) for MCA students

It was decided that, Dr ParagKalkar (Hon. Director, SIOM) will delegate the tasks to faculty members as co-ordinators of respective activities. The schedule for activities will be prepared by the concerned faculty member considering the academic engagement and will seek approval from the Hon. Director for the same.

Resolution: The Hon. Director, SIOMwill delegate responsibility of co-curricular, extra-curricular and extension activities to faculty of MBA and MCA.

Proposed by: Dr. Devidas Golhar

Seconded by: Ms. Kanchan Pitalwar

All members present in the meeting unanimously agreed for the same.

4. To take review of NAAC preparedness

The Institute has qualified for Assessment by NAAC and the visit of peer team to SIOM will be most probably in this current semester. It is desirable to be well prepared for the visit of peer team. It is proposed to arrange one cycle of Mock inspection so that the visit of the peer team is smooth. It was decided to constitute a committee internal to the Sinhgad Technical Education Society (STES) comprising of Principal, Director and senior faculty. Various committees for smooth conduct of the NAAC peer team visit will be constituted by the Hon Director, SIOM.

Resolution: A mock visit of Principal, Director and senior faculty from Sinhgad Technical Education Society (STES) shall be arranged under Chairmanship of Dr.A V. Deshpande(Campus Director).

The members of the mock team will be Dr. S.D.Lonkhande (Principal, Sinhgad College of Engineering), Dr. Manik H.Gaikwad (Principal, Sinhgad Institute of Technology, Lonawala) and Prof. L.C.Zhamb (Professor, Emeritus).

Proposed by: Dr. Parag Kalkar

Seconded by: Prof. G. K. Shahani

All members present in the meeting unanimously agreed for the same.

5. Submission of proposal to get financial grants from various governmental and non-governmental agencies

It is proposed that the Institute will host Conference, Faculty Development Program, Seminar and Workshops for faculty and students. For the same the Institute will apply for grants to various governmental and non-governmental agencies. The Hon. Director, SIOM will delegate the responsibility to faculty for identifying agency, submission of proposal and further follow up with agency.

Resolution:The Institute shall submit proposal to get financial grants from governmental and non-governmental agencies for conduct of Conference, Faculty Development Program, Seminar and Workshops for faculty and students.

Proposed by: Dr. Milind Godase

Seconded by: Mrs. Rupali Warokar

All members present in the meeting unanimously agreed for the same.

6. Any important issue brought to the notice of chair.

- ✓ Enrolment of Ph.D Students as per the norms of Savitribai Phule Pune University (SPPU) for academic year 2018-19.
- ✓ Review the progress of Research Scholar's work in consent with the respective Research Guides.
- ✓ Prof. Uday Naik (Director - Training & Placement) appreciated the efforts taken by the Institute during the ensuing academic year to train the students by including the Student

Training Program (STP) in regular class time table aimed at enhancing the employability skills of the students.

- ✓ Prof. G. K. Shahani (Director - Projects, STES) expressed his satisfaction on successful conduction of Harvard Business Case Studies.
- ✓ As per tradition of SIOM, each division of students will have two Alumni as Mentors. Mr.SangramKadam (Chairman, SIOM Alumni Association) agreed to shoulder the responsibility of co-ordinating Alumni for finalising the mentors for each division. He will submit a list of alumni to the Hon. Director.

Prof. S. K. Sharma proposed the Vote of Thanks.

The meeting concluded at 11:40 a.m.

Outcomes of IQAC Meeting conducted on 27/06/2018

The following outcomes were noted by Dr ParagKalkar (Chairman) and Prof S K. Sharma (Member Co-ordinator).

Resolution – 1

The proposed Academic Planning of Semester - I (2018-19) for MBA and MCA programme is approved

Outcomes:

- The Academic term for MBA and MCA programme commenced on 01/07/2018 and the term end for classroom teaching was concluded on 31/10/2018.
- The academic calendar for MBA and MCA programme was prepared and uploaded on the Institute's website and a copy of the same was displayed on Institute's notice board and in each classroom as decided.
- The Induction Programme for MCA was conducted on 7th and 8th Aug -2018.
- The Induction Programme for MBA's Silver Jubilee Batch (2018-2020) was conducted from 8th Aug to 10th Aug 2018.
- The internal evaluation for Summer Internship Program (SIP) Project Report was carried out in three phases under supervision of Dr.HemantPatil (SIOM Examination Officer) and the final Viva-voce was conducted by external examiners appointed by SavitribaiPhule Pune University.

Resolution – 2

There will be uniformity in Concurrent Evaluation Parameters for individual courses offered during the semester to students of MBA and MCA.

Outcome:

A group of faculty appointed to teach a particular course for MBA and MCA programme assembled together and finalised the concurrent evaluation parameters by involving student representatives of MBA and MCA. The concurrent evaluation parameters were submitted to Dr. Parag Kalkar (Director, SIOM) by Prof. S. K. Sharma on 18th July 2018.

The individual faculty have displayed the finalised the concurrent evaluation parameters on class notice board and the same was verified by The Director, HoD - MBA and HoD - MCA during their class visits for interaction with students.

Resolution – 3

The Hon. Director, SIOM will delegate responsibility of co-curricular, extra-curricular and extension activities to faculty of MBA and MCA.

Outcome:

The following co-curricular, extra-curricular and extension activities were conducted at SIOM:

Sr. No.	Particulars of Activity / Event	Department	Date
1.	Bee – The Lead	MBA	9th July 2018
2.	Brief Ideas about Digital Marketing Concepts	MBA	17th Aug 2018
3.	Entrepreneurship Development	MBA	24th August 2018
4.	Kerala Flood Relief Fund(with Sinhgad Students Council)	MBA & MCA	22nd to 25th Aug 2018
5.	Industry Expectations and Career Prospects	MBA	31st August 2018
6.	“Corporate Strategies”	MBA	7th September 2018
7.	Mahatma Gandhi Jayanti celebrations	MBA & MCA	2 nd Oct 2018
8.	Attributes Required in Corporate World	MBA	5th October 2018
9.	SEBI Functioning	MBA	6 th October 2018
10.	Stree Shakti Series	MBA	11 th October 2018
11.	Stree Shakti Series	MCA	12 th October 2018
12.	Dandiya Night	MBA & MCA	13 th Oct 2018
13.	Women Empowerment	MBA & MCA	15th October 2018
14.	Blood Donation Camp (with Sinhgad Students Council)	MBA & MCA	31 st Oct 2018

Resolution – 4

A mock visit of Principal, Director and senior faculty from Sinhgad Technical Education Society (STES) shall be arranged under Chairmanship of Dr.A V. Deshpande (Campus Director). The members of the mock team will be Dr. S. D. Lonkhande (Principal, Sinhgad College of Engineering), Dr.Manik H. Gaikwad (Principal, Sinhgad Institute of Technology, Lonawala) and Prof. L. C. Zhamb (Professor, Emeritus).

Outcome:

A mock visit of an internal committee under chairmanship of Dr. A V. Deshpande (Campus Director), Dr. S. D. Lonkhande (Principal, Sinhgad College of Engineering), Dr. Manik H. Gaikwad (Principal, Sinhgad Institute of Technology, Lonawala) and Prof. L. C. Zhamb (Professor, Emeritus) visited SIOM on 12th and 13th July 2018.

The committee scrutinised various records and had a round of the institute. They interacted with students, faculty, non-teaching and support staff. The committee was satisfied with the preparations of the institute for the forthcoming NAAC peer team visit.

Resolution – 5

Submission of proposal to get financial grants from various governmental and non-governmental agencies.

Outcome:

The institute submitted proposal for hosting an International conference to Savitribai Phule Pune University (SPPU) under the Quality Improvement Programme (QIP).

A notification for sanctioning of grants for affiliated colleges and institutes was published by the university on its website. Sinhgad Institute of Management (SIOM) has received Rs.285,000/- for hosting the international conference and Rs 100,000 for state level seminar. The international conference will be hosted by the institute in February 2019.

Dr. Parag Kalkar (Director, SIOM) has delegated the task as Conveners of the international conference to Dr. Devidas Golhar, Dr. Shuhangee Ramaswamy, Dr. Zamarrud Ansari and Dr. Sagar Pawar. The state level seminar responsibility was delegated to Dr. Roop Kishore Singhal and Dr. Hemant Patil. The seminar will be hosted in January 2019.

Resolution – 6

Any important issue brought to the notice of chair

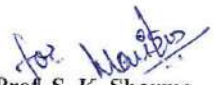
Outcome:

- ✓ The enrolment of Ph.D students was done as per the norms of Savitribai Phule Pune University for academic year 2018-19. The students desirous to join Research centre at SIOM were interviewed by an expert committee constituted by Dr. Rupali Jain (Head,

Research Centre). The report of the interview panel was submitted to the University for approval of shortlisted candidates. These 11 shortlisted candidates have registered themselves as research students with SIOM Research Centre.

- ✓ The review of research scholar's work was taken by an expert committee constituted by Dr. Rupali Jain (Head, Research Centre). The research students made presentation of their research's progress. The members of expert committee have approved the research progress and have guided the students regarding further conduct of research.
- ✓ Two Alumni as mentors for each division of MBA and MCA programme were appointed.
- ✓ The Harvard Case study is inculcated in the course curriculum delivered to MBA students.
- ✓ The student training program has been incorporated into the weekly schedule of academics.

The entire agenda and resolutions passed were meticulously monitored by the IQAC cell to ensure smooth functioning of academics throughout the semester.


Prof. S. K. Sharma
Member, Co-ordinator


Dr. Parag Kalkar
Director and Chairman, IQAC

IQAC Meeting

Date: 20/12/2018

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting is scheduled to discuss the following Agenda.

Agenda

1. To read the minutes of meeting of last IQAC meeting and approve the same.
2. To discuss the Academic planning of MBA and MCA department for Semester-II(Academic Year 2018-2019).
3. To discuss the evaluation parameters for Concurrent Evaluation
4. To plan the co-curricular, extra-curricular and extension activities.
5. To take review of NAAC peer team visit
6. Any important issue brought to the notice of chair.

Venue: IQAC Room

Date: 28/12/2018

Time: 10:30 a.m.

All members are required to attend the meeting.

SD/-

Member Co-ordinator,

IQAC, SIOM

Members of IQAC Cell

Sr. No.	Name of the Member	Affiliation	Designation
1.	Dr ParagKalkar	Director	
2.	Dr A. V. Deshpande	Campus Director	Member
3.	Prof G. K. Shahani	Director (Projects) STES	Member
4.	Mr. M. G. Bhat	Management Representatives	Member
5	Mr. S. B. Pharkute	Management Representatives	Member
6	Dr.Chandrani Singh	Professor &HoD - MCA	Member
7.	Dr.DevidasGolhar	Professor &HoD - MBA	Member
8.	Dr.ManishaKumbhar	Professor – MCA	Member
9.	Dr.MilindGodase	Professor – MCA	Member
10.	Dr.ShubhangeeRamaswamy	Professor – MBA	Member
11.	Prof. UdayNaik	Director – Training & Placement	Member
12.	Mrs.RupaliWarokar	Registrar & Admin Representative	Member
13.	Mr.SangramKadam	VP, KPIT & Alumni Representative	Member
14.	Ms.KanchanPitalwar	StudentRepresentative	Member
15.	Mrs.PratibhaShirode	Parent Representative	Member
16.	Mr.UmeshDeshpande	VP,Production, Mercecedeze Benz (I) Ltd.	Member
17.	Mr.SuhasPatil	Program Architect, TCS	Member
18.	Prof. S. K. Sharma	Associate Professor	Member Co-ordinator

Minutes of the Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was convened on 28/12/2018 in the IQAC Room at SIOM, 10:30 a.m. onwards.

The following Members were present for the meeting.

1. Dr Parag Kalkar
2. Dr A. V. Deshpande
3. Prof G. K. Shahani
4. Mr. M. G. Bhat
5. Mr. S. B. Pharkute
6. Dr.Chandrani Singh
7. Dr. Devidas Golhar
8. Dr. Manisha Kumbhar
9. Dr.MilindGodase
10. Dr.Shubhangi Ramaswamy
11. Prof. UdayNaik
12. Mrs.Rupali Warokar
13. Mr.Sangram Kadam
14. Ms.Kanchan Pitalwar
15. Mrs.Pratibha Shirode
16. Mr.Umesh Deshpande
17. Mr.Suhas Patil
18. Prof. S. K. Sharma

The meeting started with a welcome note by Prof. S. K Sharma (Member - Co-ordinator). With due permission of Dr. Parag Kalkar (Chairman), Prof. S. K Sharma tabled the Agenda to be discussed in the meeting. The following transaction was conducted in the meeting.

1. To read and approve the Minutes of Meeting of IQAC meeting held on 27/06/2019.

The Member Co-ordinator, placed on record the meets of the meeting. The member's presents in the meeting gave their consent for approval of the minutes of meeting.

Resolution: The Minutes of Meeting held on 2/06/2019 are approved

Proposed by: Prof G. K. Shahani

Seconded by: Dr Chandrani Singh

2. To discuss the Academic planning of MBA and MCA department for Academic Year 2018-2019 Semester-II.

Dr.Parag Kalkar (Chairman) asked Dr.Chandrani Singh (HoD-MCA) & Dr. Devidas Golhar (HoD-MBA) to brief about the academic planning of their respective departments.The draft of the proposed academic calender was provided to the Members so that they can provide their meaningful suggestions and objections.

Dr. Chandrani Singh (HoD - MCA) and Dr.Devidas Golhar(HoD - MBA) tabled the draft Academic Planning of MBA and MCA department for Semester-II (Academic Year 2018-2019).

- The Academic term for MBA and MCA programme will commence from 01/01/2019 and the term end for classroom teaching would be on 10/04/2019.
- The internal evaluation for Dissertation t Report for MBA students would be done in three phases so that students are ready for their final University Viva-voce.
- The Industrial projects progress for MCA students would be accessed forthrightly.
- The academic calendar will be prepared and uploaded on to the Institute's website and a copy of same will be on display in each classroom.

Resolution: The Academic Planning proposed for MBA (Semester - II & IV) and MCA (Semester – II, IV & VI) for academic year 2018-19 is approved.

Proposed by: Dr.DevidasGolhar

Seconded by: Dr.ManishaKumbhar

All members present in the meeting agreed for the same.

3. To discuss the evaluation parameters for Concurrent Evaluation

All the faculty members allotted to teach an individual course should assemble and conduct a meeting at convenient time on or before 10thJan 2019 to discuss and finalise theConcurrent Evaluation Parameters. The student representatives from MBA should be called mandatorily for the meeting.

The finalised concurrent evaluation parameters should be displayed on the class notice board.

Resolution: The faculty will submit the Concurrent Evaluation Parameters for individual courses offered during the semester to students of MBA and MCA on or before 10th Jan 2019.

Proposed by: Dr.Chandrani Singh

Seconded by: Dr.ShubhangiRamaswami

All members present in the meeting agreed for the same.

4. To plan the co-curricular, extra-curricular and extension activities.

After deliberations by the members the following activities were decided to be conducted during the semester. The following activities are decided:

- State Level Seminar on " Banking Operations Post Demonitization"(30th and 31st January 2019)
- International Conference on "Industry 4.0 - Innovations in Management "(27th and 28th February 2019)
- Workshop on " Design Your Career"(15th February 2019)
- Hands on training workshop on "Microsoft office 365" (28th & 29th March 2019)
- Industrial Visit

Resolution:The Director, SIOM will nominate faculty as Convener / Co-ordinator for conduct of co-curricular, extra-curricular and extension activities.

Proposed by: Dr.MilindGodase

Seconded by: Dr ManishaKumbhar

All members present in the meeting agreed for the same.

5. To take review of NAAC peer team visit

The NAAC peer team visit concluded in the Month of September. The result of assessment process is awaited. Prof G. K. Shahni, Director (Projects) STES, Mr. M. G. Bhat and Mr. S. B. Phartuke(Management Representatives) expressed their satisfaction at the untiring efforts put in by Director, faculty, non-teaching and support staff for successful conduct of the NAAC peer team visit.

Resolution: The Management of Sinhgad Technical Education Society and IQAC cell of SIOM thank each individual engaged in the assessment process of NAAC.

Proposed by: Prof G. K. Shahni

Seconded by: Mr. M. G. Bhat

All members present in the meeting agreed for the same.

6. Any important issue brought to the notice of chair.

Dr.ParagKalkar, Director, SIOM informed the members about the nominations sent by him to the Management of Sinhgad Technical Education Society(STES). The SinhgadKarandak 2019 will be hosted by Singad Cultural Centre (SCC) in the month of January and February 2019. The Director, SIOM has nominated the following faculty as Institute co-ordinators :

- Dr SanmatShetty (Member, Central Core Committee)
- Sinhgad Sports Karandak (Prof. AnjtkumarZha)
- Neon -2019 - Cultural Festival (Dr BhartiJagdale)
- Spectrum-2019 - Management Festival, (Dr.Zammarud Ansari)
- Techtonic– 2019 (Technology festival, (Dr ManishaKumbhar)
- Smart India Hackathon-2019, (Dr. Sunil Khillari)
- Marathi BhashaGaurav Din (Dr VidyaGavekar)
- International Women's Day celebration (Prof. ArchanaPatil Prof. RevatiBalutkar)
- Prof G. K. Shahni, Director (Projects) STES informed the members that Mr.KapildevNikhanj (Former Captain of Indian Cricket tea)has consented to be the chief guest for the valedictory ceremony.

Prof. S. K. Sharma proposed the Vote of Thanks.

The meeting concluded at 12:50 p.m.

Outcomes of IQAC Meeting conducted on 28/12/2018

The following outcomes are noted by Dr ParagKalkar (Chairman) and Prof S K. Sharma (Member Co-ordinator).

Resolution – 1

To read and approve the Minutes of Meeting held on 27/06/2019

Outcome:

All members present in the meeting agreed for the same.

Resolution – 2

The Academic Planning proposed for MBA (Semester - II & IV) and MCA (Semester - II, IV & VI) for academic year 2018-19 is approved.

Outcome:

- The Academic term for MBA and MCA programme commenced from 01/01/2019 and the term end for classroom teaching was 10/04/2019.
- The internal evaluation for Dissertation t Report for MBA students was carried out in three phases under supervision of Dr.HemantPatil (SIOM Examination Officer) and the final Viva-voce was conducted by external examiners appointed by SavitribaiPhule Pune University.
- The Industrial projects progress of MCA Semester-VI students was accessed forthrightly by the faculty guide.
- The academic calendars for the current semester were prepared and uploaded on to the Institute's website and a copy of the same was displayed on Institute's notice board and in each classroom.

Resolution – 3

The faculty will submit the Concurrent Evaluation Parameters for individual courses offered during the semester to students of MBA and MCA on or before 10th Jan 2019.

Outcome:

The concurrent evaluation parameters submitted by faculty were submitted to Dr.ParagKalkar (Director, SIOM) by Prof. S. K. Sharma on 15th Jan 2019.

The individual faculty have displayed the finalised the concurrent evaluation parameters on class notice board and the same was verified by The Director, HoD -MBA and HoD - MCA during their class visits for interaction with students.

Resolution – 4

The Director, SIOM will nominate faculty as Convener / Co-ordinator for conduct of co-curricular, extra-curricular and extension activities.

Outcome:

The International Conference on "Industry 4.0 - Innovations in Management "was hosted by the Institute on 27th and 28th February 2019. Dr.ParagKalkar (Director, SIOM) appointed Dr.DevidasGolhar, Dr ShuhangiRamaswami, Dr Zamaarud Ansari and Dr.SagarPawar as conveners for the conference.

The Seminar on "Banking Operations Post Demonitization" was conducted on 30th and 31st January 2019. The co-ordinator for seminar were Dr.Roop Kishore Singhal and Dr.Hemant B. Patil.

The Workshop on "Design Your Career" was conducted on 15th February 2019. The co-ordinator for workshop was Dr.DevidasGolhar.

The hands on training workshop on "Microsoft office 365" conducted on 28th & 29th March 2019 was co-ordinated by Prof Dharendra Kumar.

Resolution- 5

The Management of Sinhgad Technical Education Society and IQAC cell of SIOM thank each individual engaged in the assessment process of NAAC.

Outcome:

Dr.ParagKalkar (Director, SIOM) expressed his gratitude towards all the stakeholders for the wholehearted co-operation extended to Sinhgad Institute of Management for smooth conduct of NAAC peer team visit.

Resolution –6

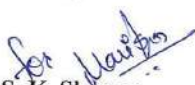
Any important issue brought to the notice of chair


Outcome:

The following activities were conducted during the semester:

Sr.No.	Particulars of Event/Activity	Co-ordinator	Date
1.	Sinhgad Sports Karandak	Prof. Anjitkumar Zha	20 th Dec 2018– 10 th Jan 2019
2.	Design Your Career	Dr.Devidas Golhar	15 th Feb 2019
3.	Neon -2019 - Cultural Festival	Dr Bharti Jagdale	20 th to 23 rd Feb 2019
4.	Spectrum-2019 (Management Festival)	Dr.Zamarrud Ansari	20 th to 23 rd Feb 2019
5.	Techtonic – 2019 (Technology festival)	Dr.Manisha Kumbhar	20 th to 23 rd Feb 2019
6.	Smart India Hackathon-2019	Dr. Sunil Khillari	----- 7 th Feb 2019
7.	Marathi BhashaGaurav Din	Dr..idya Gavekar	2th Feb 2019
8.	International Women's Day celebration	Prof.Archana Patil Prof. RevatiBalutkar	8 th March 2019

The entire agenda and resolutions passed were meticulously monitored by the IQAC cell to ensure smooth functioning of academics throughout the semester.


Prof. S. K. Sharma
Member, Co-ordinator


Dr. Parag Kalkar
Director & Chairman, IQAC