



Sinhgad Institutes

SINHGAD INSTITUTE OF MANAGEMENT

((Affiliated to Savitribai Phule Pune University, Approved by AICTE

& Accredited by NAAC)

S.No. 44/1, Vadgaon (Bk.), Off Sinhgad Road, Pune 411 041

Role and Responsibility of Examination Committee

- The Examination Committee shall prepare relevant time tables for our school based on the Examination Time Table.
- The Examination Committee shall make the Block and Seating Arrangement and display them on the concerned Notice Board
- The Exam Committee shall prepare and display an overall Supervision Duty List as well as Daily Supervision Duty List on the Staff Notice.
- The Exam Committee shall ensure that adequate stationery, like answer sheets, threads, water jugs etc. are made available.
- The Exam Committee shall hold a pre-exam meeting to brief the members of faculty with regard to the examination procedures and the role and responsibilities of each member.
- Preparation of smooth conduct of Examinations, preparation of time – table schedules, Invigilation duty chart, Seat allotment in the Examination halls etc.



Sinhgad Technical Education Society's



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Examination Committee

MBA & MCA

2018-2019

| Sr.No | Name of faculty | Designation |
|-------|-----------------------|----------------------|
| 1 | Dr. P.C. Kalkar | Director |
| 2 | Dr.Hemant Patil | CEO |
| 3 | Prof. Monalisa Bhinge | Senior Supervisor |
| 4 | Dr. Rijwan Shaikh | Senior Supervisor |
| 5 | Prof. Giri R. L. | Assistant Supervisor |
| 6 | Prof. Arachna Patil | Assistant Supervisor |
| 7 | Prof. Kumudini Manwar | Assistant Supervisor |



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Examination Committee

MBA & MCA

2019-2020

| Sr.No | Name of faculty | Designation |
|-------|-----------------------|----------------------|
| 1 | Dr. P.C. Kalkar | Director |
| 2 | Dr.Hemant Patil | CEO |
| 3 | Prof. Monalisa Bhinge | Senior Supervisor |
| 4 | Dr. Rijwan Shaikh | Senior Supervisor |
| 5 | Prof. Giri R. L. | Assistant Supervisor |
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Examination Committee

MBA & MCA

2020-2021

| Sr.No | Name of faculty | Designation |
|-------|--------------------------|----------------------|
| 1 | Dr. Daniel Penkar | Director |
| 2 | Dr.Hemant Patil | CEO |
| 3 | Prof. Monalisa Bhinge | Senior Supervisor |
| 4 | Dr. Rijwan Shaikh | Senior Supervisor |
| 5 | Prof. Omkar Lad | Assistant Supervisor |
| 6 | Prof. Arachna Patil | Assistant Supervisor |
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Examination Committee

MBA & MCA

2021-2022

| Sr.No | Name of faculty | Designation |
|-------|------------------------|----------------------|
| 1 | Dr. Daniel Penkar | Director |
| 2 | Prof. Monalisa Bhinge | CEO |
| 3 | Dr. Rijwan Shaikh | Senior Supervisor |
| 4 | Prof. Kumudini Manwar | Senior Supervisor |
| 5 | Dr. Manisha Badgujar | Assistant Supervisor |
| 6 | Prof. Omkar Lad | Assistant Supervisor |
| 7 | Prof. Meenakshi Jadhav | Assistant Supervisor |



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Examination committee

MBA & MCA

2022-2023

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| 4 | Prof. Kumudini Manwar | Senior Supervisor |
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