



Sinhgad Institutes

Sinhgad Technical Education Society's

## **SINHGAD INSTITUTE OF MANAGEMENT**

(Affiliated to Savitribai Phule Pune University, Approved by AICTE  
& Accredited by NAAC)

S. No. 44/1, Vadgaon (Bk.), Off Sinhgad Road, Pune 411 041  
Telefax: (020) 24356592 E-mail: director\_siom@sinhgad.edu Website: www.sinhgad.edu

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### **6.3.1 The institution has Effective Welfare Measures and a Performance Appraisal System for Teaching and non-teaching staff.**

#### **4. Maternity leave of 180 days Non-Teaching Staff**





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*Sinhgad Technical Education Society's*  
**Sinhgad Institute of Management**  
**APPLICATION FOR MATERNITY LEAVE**

Name: Sheetal H. Jadhav Employee Code: 9198  
Designation: Asst. Training and Placement Officer

Sir / Madam,  
Kindly sanction me 180 days leave from 17/5/22 to 12/11/22

Prefix / Suffix (being / Saturday/Sunday / Holiday): 4 Total Period 184 days  
I will be reporting my duty on 14/11/22

I am in continuous services of STES since: 19<sup>th</sup> May 2009.

Alternative arrangement made during leave period:

Sr. No.	Name of alternative Staff / Member	Teaching Load / Duty	Signature
1.	<u>Neelam Edake</u>	<u>Placement</u>	<u>[Signature]</u>
2.			
3.			

Thanking you, Yours faithfully,  
[Signature]  
Signature of Applicant

Date: 22/04/22

Verified,  
Mrs. Sheetal M. Chalkwad (Jadhav) is entitled for Maternity Leave of 180 days is Full Pay/ Half Pay/Leave without Pay. May be sanctioned.

Recommended / Not Recommended \_\_\_\_\_ Leave Sanctioned / Not Sanctioned \_\_\_\_\_

[Signature]  
DIRECTOR / PRINCIPAL  
DIRECTOR  
Sinhgad Institute of Management  
S. No. 44/1, Vadgaon (Bk.), Pune-411 041

**APPROVED**  
[Signature]  
Dr. (Mrs.) SUNANDA M. NAVALE  
PRESIDENT / SECRETARY  
Sinhgad Technical Education Society





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### PATANKAR HOSPITAL PVT. LTD.

"Swanand", 986/A/1, Shukrawar Peth, Opp. Sarasbaug, Pune - 411 002.  
Tel. : (020) 2444 0787 / 2444 4308 / 9552587174 / 65

info@patankarhospital.com, patankarnh@rediffmail.com : www.patankarhospital.com



२२/५/२२

To

॥ कर्मसु कौशलं चैव मया कुरुते ॥

This is to certify that  
Mrs. Shubal Charkwad is pregnant and  
under my care.

Her expected due date of delivery is 30/5/22

I have recommended her bed rest from 17th May  
2022.

A Patankar

**DR. AMIT PATANKAR**  
D.N.B., D.G.O.  
Regd. No. 73333





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**Sinhgad Institute of Management**

**APPLICATION FOR MATERNITY LEAVE**

Name: Pragati P. Kakade Employee Code: 2362  
Designation: Instructor

Sir / Madam,  
Kindly sanction me 180 days leave from 24/8/2018 to 19/02/2019

Prefix / Suffix (being Sunday / Holiday): 180 Total Period 180 days

I will be reporting my duty on 20/2/2019

I am in continuous services of STES since:  
10th June 2009

Alternative arrangement made during leave period:

Sr. No.	Name of alternative Staff / Member	Teaching / Duty	Signature
1.	<u>Neha Deshpande</u>	<u>Duty</u>	<u>[Signature]</u>
2.			
3.			

Thanking you, Yours faithfully,  
[Signature]  
Signature of Applicant

Date: 27/08/2018

Verified,  
Mrs. Pragati P. Kakade is entitled for Maternity Leave of 180 days is  
Full Pay/ Half Pay/Leave without Pay. May be sanctioned. [Signature]

Revised Maternity Leave  
Recommended / Not Recommended  Leave Sanctioned / Not Sanctioned

[Signature]  
4/9/2018  
DIRECTOR / PRINCIPAL  
DIRECTOR  
Sinhgad Institute of Management  
S. No. 44/1, Vadgaon (Bk.), Off Sinhgad Road, Pune-411041

[Signature]  
PRESIDENT / SECRETARY





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E-mail : info@patankarhospital.com, patankarnh@rediffmail.com Website : www.patankarhospital.com

Date: 16 / 8 / 18

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Pragati mane  
Alias Pragati Kakade, age 32yr is  
primigravida with 35-36 weeks of singleton  
pregnancy under my antenatal care. Her  
ultrasonography reports show intra-uterine  
growth restriction and so is advised rest  
from 20/08/18.

*A Patankar*  
**DR. AMIT PATANKAR**  
D.N.B., D.G.O.  
Regd. No. 73333





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जयसिंग चौधरी 10/6/2

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**APPLICATION FOR MATERNITY LEAVE**

Name: Pragati Pravinchandra Katade Employee Code: 9362  
Designation: Instructor

Sir / Madam,  
Kindly sanction me 180 days leave from 3/9/2018 to 3/3/2019

Prefix / Suffix (being Sunday / Holiday): 180 Total Period 182 days

I will be re-joining my duty on 4/3/2019

I am in continuous services of STES since: 10<sup>th</sup> June 2009

Alternative arrangement made during leave period:

Sr. No.	Name of alternative Staff / Member	Teaching Load / Duty	Signature
1.	<u>Neha Deshpande</u>	<u>Duty</u>	<u>Navale</u>
2.			
3.			

Thanking you, Yours faithfully,

Date: 23/8/2018 Signature of Applicant P. Katade

Verified,  
Mrs. Pragati P. Katade is entitled for Maternity Leave of 180 days is  
Full Pay/ Half Pay/Leave without Pay. May be sanctioned. P. Katade 23/8/18

Recommended / Not Recommended  Leave Sanctioned / Not-Sanctioned

KCC 23/8/18 DIRECTOR / PRINCIPAL  
DIRECTOR  
Sinhgad Institute of Management

APPROVED  
Navale  
Dr. Mrs. Sumanda M. Navale  
PRESIDENT / SECRETARY  
Sinhgad Technical Education Society

Sinhgad Institute of Management  
Pune 411 041  
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