

SINHGAD INSTITUTE OF MANAGEMENT

(Affiliated to Savitribai Phule Pune University, Approved by AICTE & Accredited by NAAC)

S. No. 44/1, Vadgaon (Bk.), Off Sinhgad Road, Pune 411 041 Telefax: (020) 24356592 E-mail: director_siom@sinhgad.edu Website: www.sinhgad.edu

6.3.1 The institution has Effective Welfare Measures and a Performance Appraisal System for Teaching and non-teaching staff.

4. Maternity leave of 180 days Non-Teaching Staff





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Sinhgad Technical	Education Socie	ty's				
	e of Management					
APPLICATION FOR MA	ATERNITY LEAVE					
	Employee Code:	9198				
	c: Sheetal H. Jadhav Designation: Asst training and					
Sir / Madam, Kindly sanction me <u>/80</u> ds	ays leave from 17 5 2	2 to 12 11 22				
Prefix / Suffix (being / Saturday/Sunday / Hol	iday): <u> 4 </u>	Period 184 days				
will be reporting my duty on 14 11 2	.2					
am in continuous services of STES since:						
lternative arrangement made during leave p	eriod:					
Sr. No. Name of alternative Staff / Member	Teaching Load / Duty	Signature				
1. Neelam Edake	Placement	Janes .				
2.		()				
3.		*				
anking you,	·Yo	ours faithfully,				
ite: 22/04/22	Signati	ire of Applicant				
14/22						
ified,	• =	1251 14				
Sheetal M. Gaikwad (Jadhar) is en		e of <u>I 80</u> days is				
Pay/ Half Pay/Leave without Pay. May be sancti	ioned:					
commended / Not Recommended	Leave Sanct	tioned / Not Sanctioned_				
		APPROVED				
		Some				
Henry		Mrs.) SUNANDA M. NAVAL				
RECTOR / PRINCIPAL	PRESID	TOWNDER CRETERY d Technical Education Soci				
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Regd. No. 73333





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	Sinhgad Technical Education Society's						
Sinhgad Institute of Management							
7	APPLICATION FOR MATERNITY LEAVE						
Name: Poq	Name: Pragati P Kakade Designation: Instructor						
Sir / Madam, Kindly sanction me 180 days leave from 24 8 20 8 to 19 02 20 9							
Prefix / Suffix (being Sunday / Holiday): 180 Total Period 180 days							
	I will be reporting my duty on 20/2/2019						
I am in continuous services of STES since: 10th June 2009							
Alternative arrangement made during leave period:							
	ame of alternative Staff / Member	Teaching !	Signature				
1. N	eha Deshpande	Duty -	Role				
3.							
Thanking you,		Y	ours faithfully,				
Date: 27/08	Date: 27/08/2018 Signature of Applicant						
		****	1				
/erified,	ahi P. Kakada ia		100				
Ars. Pragati P. Kakade is entitled for Maternity Leave of 180 days is full Pay/ Hall Pay/Leave without Pay. May be sanctioned.							
Revised Materialy Leave							
Recommended /	ecommended / Not Recommended Leave Sanctioned / Net-Sanctioned						
1000	12/2018						
DIRECTO	RINCIPAL	PRESI	DENT/SECRETARY				
Blinger institute of	Management		ĺ				

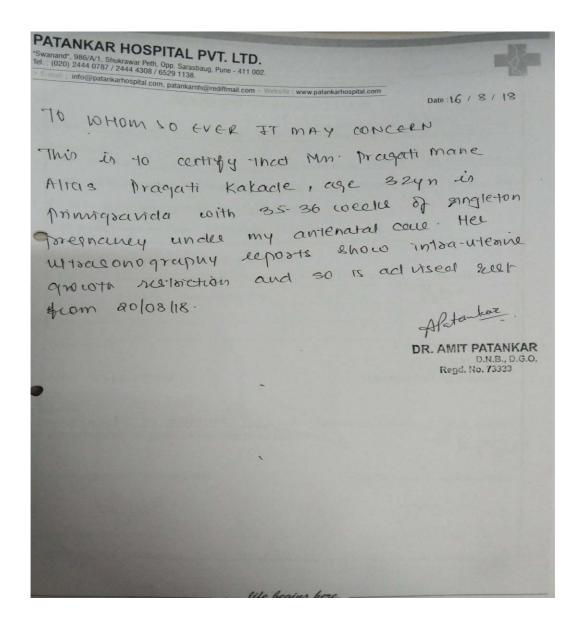






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<u> </u>	Sinhgad Technical Education Society's						
	Sinhgad Institute of Management						
	_APPLICATION FOR MATERNITY LEAVE						
Name: Pragati Pravinchandra Katade Designation: 7081 ructor							
Sir / Madam, Kindly sanction me							
Prefix / Suffix (being Sunday / Holiday): 180 Total Period 182 days							
I will be reporting my duty on 4 3 (2019							
I am in continuous services of STES since: 10th June 2009							
Alternative arrangement made during leave period:							
Sr. N		Name of alternative Staff / Member	Teaching Load / Duty	Signature			
1.		Neha Deshpande	Duty	Dala			
3.	-	-					
Thanking	9 VO	1					
	8,0	,		Yours faithfully,			
Date: 23 8 2018 Signature of Applie			ture of Applicant				
9							
Verified,	aaa	ti p. Kakade isa	entitled for Maternity Lea	wo of 180 days			
Mrs. Pragati P. Kakade is entitled for Maternity Leave of 180 days is Full Pay/ Half Pay/Leave without Pay. May be sanctioned.							
				23/8/18			
Recommended / Not Recommended Leave Sanctioned / Not-Sanctioned							
	py	2/8/18		PPROVED			
NIDECTOR /	, pp	251		s. Sananda M. Navale IDENT / SECRETARY			
DIR	DIRECTOR Sinhyad Technical Education Society			echnical Education Society			
Sinhaad Institu	ite of	Management	2000年度	W:			

